

Valley Library Consortium
Minutes of the Database Committee Meeting
December 12, 2013

Present in Person: Paula Pashak (Bay County); Cindy Hix (Bridgeport); Anne Elias (Delta); Mary Schultz and Ron Suszek (Midland); Becky Grai (Northwood); Ruth Ann Reinert and Paul Lutenske (Saginaw); Kay Dunker (VLC).

Present Remotely: Yvonne Brown (Lapeer District); Lynn Deming (St. Charles); Betty Gettel (Caro); Kelli Lovasz (North Branch); Jane Himmel (Pigeon); Amy Winter (West Branch).

Decisions:

1. Ruth Reinert moved to approve the minutes from the October 24, 2013 meeting. Anne Elias seconded the motion. Motion carried.

Discussions:

1. Update from Administrative Council

Sandusky's application to join the VLC was accepted. In January, Sandusky will begin adding records to the database.

2. Database cleanup/Authority control project

Beginning in January, RDA workflows will be implemented for new records. The existing AACR2 records can be left as is. Sandusky's records could take several months to be completely loaded; therefore Kay will work with Sandusky on a plan to bring their records up to RDA standards. One option is to request that Sandusky pay for a record conversion. Sandusky has approximately 30,000 items and it is estimated that about 50% of those items will be merged with existing records in the database.

3. RDA Committee report

SMD terms - At the December 4th meeting, the committee compiled a list of SMD terms to be used on bib records. Example: CD (CDs plural) instead of compact disc. Kay will update the RDA workflows and submit the list to the vendor to include in the cleanup project.

multiple 264 dates – all 264 dates for a given bib will display in HIP.

520 display – Kay will see if it is possible to display the \$c subfield to indicate the source for \$a subfield.

indexing – the 33x fields will not be indexed. A request was made to index the \$t subfield (700/800 fields) in order to access titles in compilations. Kay will research this, but most likely this is not available.

RDA training – plans are in the works for January training sessions. Possible locations are Hoyt, Midland, and Lapeer. If your location has a meeting space available, please let Kay know.

4. Sandusky items in PAC display

Once Sandusky items are added to the database, a decision needs to be made regarding where Sandusky items should appear in the Holdings display. After some discussion, members were in agreement to not display Sandusky items until all items are loaded. Please be aware that if a bib record contains only Sandusky items, the record will indicate No Holdings.

5. End of Michicard

Michicard ends December 31, 2013. There are two alternatives available at this time:

MLLibraryCard (Michigan Cooperative Directors Association): libraries can decide independently if this is something they want to participate in.

MeLCat Visiting Patron: Participation is limited to patrons in good standing. DCB does not know patron standing on Horizon. Manual blocks would have to be added to patrons on DCB to block Visiting Patron usage.

6. Claimed returned items from another library

Currently, the ILL Report includes claimed returned items. It was agreed that nothing new needs to be done with claimed returned items. Continue with your local library procedures along with the VLC ILL guidelines.

7. Items in transit report

It was reported that libraries are finding some of the items. Please check-in found items. For items not found, please change the status or delete. This will prevent them from reappearing on the report. Tip from Saginaw: do a damaged check-in to bypass holds. It is the owning library's responsibility to make decisions on their items. According to the VLC rules, the owning library can either do nothing or may invoice the borrowing library.

This will become a functional report, which will pull items with a status of in transit between 10 and 60 days. These items will not appear on the ILL report. This report should help with RIDES claims.

Announcement:

Kay is working with SirsiDynix to develop an NCIP responder, which will allow staff to do all MeLCat work on local system. Timing: unknown.

Meeting adjourned at 11:04 a.m.

Minutes submitted by Y. Brown.