

Valley Library Consortium
Minutes of the Database Committee
August 26, 2010

Present: Ruth Ann Reinert, Paul Lutenske and Anne Birkam (PLOS); Mary Schultz and Ron Suszek (Midland); Debbie O'Brien (Caro); Cindy Hix (Bridgeport); Jane Himmel (Pigeon); Kristen Valyi-Hax (RHMDL); Ann Langlois (Lapeer); Lee Martin and Kay Dunker (VLC); Becky Grai (Northwood); Lynn Deming (St. Charles); Anne Wooden (Delta); Paula Pashak (BCLS); Linda Hudecek (CDL); Kelli Lovasz (North Branch).

Chair A. Langlois called the meeting to order at 10:03am.

ADDITIONS TO THE AGENDA: Duplicate ISBN

DECISIONS:

R. Reinert moved to approve the minutes from June 24, 2010 meeting. C. Hix seconded the motion. Motion carried.

DISCUSSIONS:

1. Database chair elect

We are so pleased that Anne Wooden from Delta volunteered to be our next chair. K Valyi-Hax moved to accept Anne Wooden as our next chair. D. O'Brien seconded the motion. Motion carried.

2. Database minutes

It was decided that the Chair elect would take minutes.

3. Database Projects Calendar

K. Dunker reviewed the September calendar of database projects. This included the following:

September

- Libraries work RIS for "In Transit" and "Hold expired" items
- Change incorrect heading of "Talking books"
- Requests on unavailable items
- Misspelled word in transcribed fields
- Report of address correction block (acr) created by HIP users
- Report of lost blocks for items no longer lost
- Report of items flagged for request
- Weekly duplicate control# report
- Weekly duplicate ISBN report
- *Misspelled words in authority fields*
- *Deletion of bibs with no holdings*

4. 856 Tag Display in HIP

We approved to option one displaying subfield z by default, then, if no subfield z is present, the subfield u will display. K. Valyi-Hax moved to accept option one. R. Susek seconded the motion. Motion carried.

5. Pull List Display

We had a discussion on what we want to display on the pull list. It was decided to have comments, bib# and pickup location removed. R. Susek moved to accept the changes. C. Hix seconded the motion. Motion carried.

6. ILL to libraries without delivery

A. Langlois brought up a concern about postage cost incurred when mailing material to Northwood. Several other members expressed the same concern. Lapeer is requesting that their borrowers not get items from

Northwood, but they would still be willing to lend to Northwood. We will do a pilot program for 3 months where Lapeer will not borrow any items from Northwood and Northwood will be the last library to receive a request for an available item from any other VLC library.

7. Info on ILL bills

K. Dunker mentioned that it would be very helpful for the VLC members to put the borrower's number on the bills they send to other libraries for lost ILL items. It was also suggested that a copy of the invoice be sent with any payment.

8. ILL items billed to another member's borrower

A. Langlois brought up that we are able to get into other VLC patron's records as well as placing blocks. Please do not go into other VLC patron's records. Searching by barcode from the initial CKO screen is not limited to a location's borrowers. The limit only is applied to searches on the "Find borrower(F4)" function.

9. ISBN Report

A. Birkam reported on some specific examples that were problematic on the duplicate ISBN report. The only way to resolve these issues is for one person to review all the items attached to the bibs that are duplicates. That is beyond the scope of the project. K. Dunker said there have been a significant number of duplicates resolved.

ANNOUNCEMENTS:

R. Reinert mentioned it was Anne Birkam's last meeting as she is retiring. She also mentioned that Paul Lutenske would be her backup at the Database meeting as well as her backup at PLOS.

Next meeting: September 23, 2010

Meeting was adjourned at 11:15am.

Minutes submitted by R. Reinert