

**VALLEY LIBRARY CONSORTIUM**  
**Minutes of the Administrative Council**  
**November 18, 2009 10:00 a.m.**

Council Members Present: Kay Hurd-Almont; Tom Birch-Bay City; Erin Schmandt-Chesaning; Jack Wood-Delta; Desta Ureel-Dryden; Bruce Guy-Gladwin; Stephanie Mallak Olson-Iosco; Kate Pohjola-Lapeer; Melissa Barnard-Midland; Judy Eastland-MMI; Alice Parsons-Northwood; Jeanette Bach-Pigeon; Trish Burns-PLOS; Kristen Valyi-Hax-Ruth Hughes; Nannette Pretzer-St. Charles; Bryon Sitler-White Pine.

Council Members Not Present: Colleen Montalbano-Bay City Schools; Rosemary Rice-Gutierrez-Bridgeport; Marcia Dievendorf-Caro; Josh Schu-Community District; Sheila Bissonnette-Harrison; Jessica Moore-Marlette; Shawn Troy-MCC; Karen Lambert-North Branch; Marsha Boyd-West Branch.

Others Attending: Karl Steiner-VLC; Kay Dunker-VLC.

Chair E. Schmandt called the meeting to order at 10:06 a.m.

E. Schmandt asked if there were any additions to the agenda. There were none

Members discussed the evaluation of the Executive Director. It was moved by Bryon Sitler and seconded by Kristen Valyi-Hax that the Administrative Council recommend to the Board that Karl Steiner receive a 2% raise based on a very good evaluation. Voted 9 for and 7 against.

## **DECISIONS**

1. K. Pohjola moved to approve the minutes from September 16, 2009 meeting. J. Wood seconded. Motion passed.

## **EXECUTIVE DIRECTOR'S REPORT**

1. SirsiDynix released a position paper on Open Source software written by Steven Abrams. The paper is available at [http://wiki.code4lib.org/index.php/SirsiDynix:\\_Integrated\\_Library\\_System\\_Platforms\\_on\\_Open\\_Source](http://wiki.code4lib.org/index.php/SirsiDynix:_Integrated_Library_System_Platforms_on_Open_Source)

K. Steiner expressed two concerns about open source software:

- The functionality that we are used to (acquisitions, serials, SIP, etc.) is not available at this time, but may become available in the future.
- The availability of updates to the code and how those updates are incorporated into the base code  
It will be important to watch the development of open source.

2. If libraries are interested in self-service holds (holds shelving that is open to the public which the public then retrieves themselves and takes to the circ desk for checkout) and how Horizon may facilitate this, please contact the VLC.
3. M. Barnard asked about Skyriver (<http://theskyriver.com/>), the new bibliographic utility the Michigan Library Consortium has partnered with. K. Steiner will contact MLC about a demonstration and pricing information.
4. K. Steiner reported on the finances of the consortium.

## **DISCUSSIONS**

## 1. Database Recommendations

The Database Committee has recommended the following:

- a. Duplicate Control Number Title Report Procedures (see Database Minutes, p.7)
- b. Basic 440 Tag Procedures (see Database Minutes, p. 8)
- c. Consortium-wide setting: Keep request history for 90 days

M. Barnard moved to accept the Database recommendations as presented. K. Valyi-Hax seconded. Motion passed.

## 2. Proposed FY2010/11 Operating Budget

K. Steiner reviewed the proposed budget FY2010/11. This issue will be discussed at a future Administrative Council meeting.

## 3. Possible HIP enhancements

After having discussed this with staff, members felt that this issue could be tabled until the consortium begins the search for the new system.

## **ANNOUNCEMENTS:**

K. Steiner wished to thank Karen Lambert for her contributions. Karen is retiring after 31 years at the North Branch Township Library.

M. Barnard says that they have implemented Envisionware and they love it.

J. Wood may soon be looking for a permanent part-time reference librarian. Information will be on Delta's website.

K. Pohjola announced that June Mendel, Lapeer's assistant director for public services would be retiring December 4. Her replacement will start in January.

K. Pohjola asked if other libraries were accepting credit card payments. T. Burns indicated that Saginaw was.

Next scheduled meeting is December 16, 2009 at 10:00 a.m.

Meeting adjourned at 11:10 a.m.

Minutes prepared by Kay Dunker.