

VALLEY LIBRARY CONSORTIUM
Minutes of the Administrative Council
February 16, 2011 10:00 a.m.

Council Members Present: Tom Birch-Bay County; Rosemary Rice-Gutierrez-Bridgeport; Marcia Dievendorf-Caro; Erin Schmandt-Chesaning; Josh Schu-Community District; Jack Wood-Delta; Desta Ureel-Dryden; Melissa Barnard-Grace A. Dow; Kate Pohjola-Lapeer; Judy Eastland-MMI; Kelli Lovaz-North Branch; Alice Parsons-Northwood; Jeanette Bach-Pigeon; Trish Burns-PLOS; Kristen Valyi-Hax-Ruth Hughes; Nannette Pretzer-St. Charles; Bryon Sitler-White Pine.

Council Members Not Present: Kay Hurd-Almont; Colleen Montalbano-Bay City Schools; Bruce Guy-Gladwin; Sheila Bissonnette-Harrison; Stephanie Mallak Olson-Iosco; Jessica Moore-Marlette; Cory Goethe-MCC; Marsha Boyd-West Branch.

Others Attending: Lee Martin-VLC; Kay Dunker-VLC.

Chair J. Bach called the meeting to order at 10:02 a.m.

J. Bach asked if there were any additions to the agenda. There were none.

OLD BUSINESS

1. Approval of the minutes

K. Pohjola moved to approve the minutes from January 19, 2010 meeting. J. Wood seconded. Motion passed

2. Operating Budget 2011/2012

M. Barnard moved to approve the Operating Budget 2011/2012 as presented. R. Rice-Gutierrez seconded. Motion passed.

EXECUTIVE DIRECTOR'S REPORT

1. L. Martin spoke with a representative from Saginaw Bay Underwriter about the liability issues with the Personnel Committee. According the representative, if the final decisions are being made the board, coverage is needed only for the Board members. B. Sitler suggested that the Administrative Council have nothing to do with Personnel issues other than the evaluation of the Executive Director.
2. K. Dunker and J. Enge have finished their visits to libraries. Their reports are included in the packet. L. Martin plans to make this an annual experience.
3. With the increase in the number of Envisionware seats due to Saginaw's participation, the price per seat has decreased to \$30.60.
4. L. Martin continues his visits to member libraries.
5. New desktop computers and a printer have been purchased for use by the VLC staff.
6. The VLC will be beta testing BookMyne for SirsiDynix. Saginaw and Bay will also be participating.

7. L. Martin and K. Dunker will be attending the COSUGI Conference (Customers of SirsiDynix Users Group, Inc.) in April. Due to the timing, the April Administrative Council and Board meetings will be cancelled.
8. Northwood has been moved the lowest priority for filling requests. January statistics show a decline in requests.
9. L. Martin will be on Vacation Feb. 19-27. Members are welcome to contact him on his cell phone (248-379-7123) if they need to speak to him.
10. The Database is discussing the cataloging of local items. L. Martin asked the Council for their opinions on the issue. Members felt like this was an issue that should be pursued.
11. L. Martin reviewed the finances of the Consortium. On the VLC Equip. I/R Fund (p. 11) the entry for Iosco-Arenac for the YTD Paid should be \$1824 (not \$609,216) and the Balance should be \$608 (not \$606,784). On the Valley Library Consortium Projected Income (p. 8) the YTD Paid entry for MMCC should be \$3270 (not \$638,270), the Balance Due for MMCC should be \$1270 (not \$633,730), the YTD Paid entry for MMI should be \$2258 (not \$3258), and the Balance Due entry should be \$257 (not \$743).

NEW BUSINESS

1. Strategic Plan – Plan Development & Final Plan Date Decision

The Plan Development meeting will be on Tuesday, April 12. The Final Plan meeting will be on Wednesday, May 4. Both meetings will run from 10:00 until 4:00 with lunch provided.

ANNOUNCEMENTS:

The Public Libraries of Saginaw are working with a professor from SVSU to sponsor a 10 week discussion of the book “God is not one” by Stephen Prothero. They are 30 people signed up for the event, which begins on Feb. 28.

Lapeer is moving out of the Goodland Township branch. Goodland Township is requesting services from Ruth Hughes.

Meeting adjourned at 10:47 a.m.

Next scheduled meeting is March 16, 2011 at 10:00 a.m.

Minutes prepared by Kay Dunker.